

Withdrawals

If a student wishes to withdraw from their studies at Katrinas School of Hair and Beauty they must request/collect, complete and submit a withdrawal form. These can be collected from Student Administration staff at either the Morayfield or Townsville campus.

Withdrawals for Certificate Qualification Courses

Certificate qualification courses available at Katrinas School of Hair and Beauty:

Certificate III in Nail Technology SHB30315
Certificate III in Beauty Services SHB30115
Certificate IV in Beauty Therapy SHB40115
Certificate II in Salon Assistant SHB20216
Certificate III in Hairdressing SHB30416

If a student studying a certificate level qualification, for whatever reason, chooses to withdraw they must ensure that their student account is finalised as per the terms and conditions of their payment of fees contract.

Withdrawals for Diploma Qualification Courses

Diploma qualification courses available at Katrinas School of Hair and Beauty:

Diploma of Beauty Therapy SHB50115
Diploma of Salon Management SHB50216

If a student studying a diploma level qualification, for whatever reason, chooses to withdraw they first must check their census date. Students who have accessed Vet Student Loans and who have withdrawn correctly by their census date for the relevant Unit of Study will not incur a HELP debt and may be eligible for a refund on any upfront payments made towards their tuition fees only for the relevant Unit of Study. If a student has paid their tuition fees up-front and withdraws correct by their census date may be eligible for a refund on their tuition fees only for the relevant Unit of Study.

Students accessing VET Student Loans who choose to withdraw and do not do so correctly or by their census date will incur their HELP debt. Students who have paid their tuition fees up front and do not withdraw correctly by their census date will be required to adhere to all terms and conditions outlined in their payment of fees contract.

Publication

This Withdrawals Policy will be made available to students and potential students through publication on the website www.katrinasschool.com.au and in the student orientation manual. This policy is reviewed and monitored for compliancy and corrective action taken when required.